

QEP Development Committee Proposed Timeline

Committee Members: Judy Bivens, David Caldwell, Randy Carden, Whitney Casey, Joe Cole, Suzie Harris, Mike Jackson, Mike Leih, Doug Lepter, Carol Maxson, Tom Middendorf, Matt Murdock, Alisha Russell, Donna Tudor, Riley Wampler, Bari Watson, Lena Welch

Meeting #1: February 21, 2012

- Review committee purpose
- Develop QEP focus statement
- Discuss timeline for QEP development & set future meetings for this semester
- Decide assignments for identifying (a) “best practices” at other institutions & (b) review of scholarly literature on URCE

Meeting #2: __March 14 (Wednesday) at 10:00 a.m._____

- Review “best practices” of other URCE programs
- Develop goals and student learning outcomes for Trevecca URCE program
- Create sub-committees to envision how URCE might be implemented at Trevecca

Meeting #3: __April 16 (Monday) at 4:00-6:00 p.m. (dinner will be served) _____

Meeting #4 (if needed): __April 25 (Wednesday) at 10:00 a.m._____

- Hear reports from sub-committees on how URCE might be implemented at Trevecca
- As a committee, decide how URCE at Trevecca will be structured and implemented

Summer 2012: (communication will be by e-mail, cell, & wiki site)

- Draft QEP
- Review budget/resource plans for QEP
- Identify assessment methods
- Identify changes that will be needed in curriculum, organizational structure, etc. (implementation strategies)

Early Fall 2012: Meeting #5 ____TBA_____

- Review implementation strategies
- Finalize assessment methods

Mid-Fall 2012: Meeting #6 ____TBA_____

- Finalize QEP
- Market/promote QEP to institution
- Begin implementation as appropriate (curriculum changes, organizational structure, etc.)

December 2012

- Submit QEP

Other important dates:

- On-site visit: March 19-21, 2013
- Council on Undergraduate Research [CUR] Conference: June 23-26, 2012 at The College of New Jersey, Ewing, NJ.
- Beginning implementation of QEP: 2013-2014 academic year
- SACS team return visit to determine progress of QEP: Spring 2018